

PROSPECTIVE INTERNATIONAL STUDENT PROCESSING

Cumberland County College offers Associate Degree programs and invites inquiry by foreign students. Students who are granted an F-1 Student Visa come to the US to pursue a degree and must adhere to F-1 Student Visa Guidelines as imposed by US Immigration and Customs Enforcement: <http://www.ice.gov/sevis/students>.

Please follow the guidelines as listed below if you are interested in applying for an F-1 Student Visa to attend Cumberland County College. All information as requested below should be submitted together and addressed to CCC's Designated School Official (DSO).

I. DEADLINE FOR SUBMITTING DOCUMENTATION

For acceptance in the Fall semester (September) – May 15th
For acceptance in the Spring semester (January) – October 15th

II. DOCUMENTATION REQUIRED

1. College Admissions

- A) Complete the Cumberland Admissions Application and submit with \$25 application fee. The Application fee is non-refundable. Please be sure:
- ✓ your application is legible
 - ✓ specify the degree major
 - ✓ specify **valid e-mail address**
- B) Provide your high school transcript documenting high school **completion**.

2. Documentation of Financial Ability

Students must prove they have the financial ability to come to the US under an F-1 Student Visa. The amount to be verified must exceed the estimated cost of \$20,000. Tuition and fees for the year are estimated at approximately \$11,600 for college expenses, and \$8,400 for living expenses.

A) Personal Funds

- Students who will be personally responsible for their education and living expenses while in the US must provide a personal statement indicating this intention. In addition, copies of bank statements and other verification of personal funds proving

financial ability is required. Students must verify that adequate funds are available and will be designated to cover expenses in support of their studies under an F-1 Visa.

- Cumberland County College does not offer dormitories/housing. Students are responsible for locating apartments or making living arrangements **prior** to arrival in the US. Please provide a **statement indicating what living arrangements have been made**. If sponsor support is applicable, this must be specified either on Affidavit or with a personal statement from the sponsor (see below).

B) Sponsor Support

Sponsor(s) who live outside the US:

- Sponsors who live outside the US must complete an *Affidavit of Sponsorship* verifying their financial commitment on behalf of the student. In addition, copies of bank statements and/or other documentation must be provided. The sponsor's commitment must be clear and financial documentation must be current (dated within the past 30 days). The sponsor must indicate that the funds will be used to support the student's educational expenses, and the duration of support must also be specified.
- If sponsor will support living arrangements, this must be specified either on Affidavit or with a personal statement from the sponsor. In addition, student must provide proof that living arrangements have been secured prior to receiving approval for an F-1 Visa.

Sponsor(s) who live in the US:

- Sponsors who live in the US must complete an I-134 *Affidavit of Support* (I-134). All questions must be answered. If a question is not applicable, please note "not applicable" or "NA." Question #11 must specify the intention to provide support and must indicate explicitly to what extent support will be provided.

The sponsor must submit copies of bank statements, and/or other documentation such as tax forms and proof of residence as appropriate to verify financial ability. The commitment on behalf of the sponsor must be clear and financial documentation must be current, indicating they have the necessary funds to support the student while in the US under an F-1 Visa.

If sponsor is providing living arrangements, this must be indicated. Students are responsible for locating apartments or making living arrangements prior to arrival in the US. If sponsor support is applicable, this must be specified on Affidavit and/ or with a personal statement from the sponsor.

C) Deferment of I-20

- Students who decide to defer the semester of attendance once an I-20 has been issued may be required to resubmit **Documentation of Financial Ability**.

III. DEPOSIT

A student who is approved to receive an I-20 to attend Cumberland County College will be notified by the DSO. Upon approval, the student is required to submit a deposit in the amount of \$5,000. Upon receipt of the deposit, an I-20 will be created. (Student should wait for notification of acceptance before submitting this deposit). The deposit will be held in a reserved account and may be applied to the student's first semester of enrollment. If authorization for a student visa is not obtained by the US Embassy, or if student withdraws application for attendance at CCC, a full refund for deposit will be issued.

PROCEDURE FOR PROCESSING I-20

- 1) International student application is submitted to Cumberland County College and includes all **Documentation Required**, as stated in section II above.
- 2) DSO examines content and corresponds with student.
 - If the application requirements are **not** complete and satisfactory, an I-20 will not be issued.
 - If the application requirements **are** complete and satisfactory, a \$5000 deposit will be requested. Once the deposit is received, the I-20 will be generated through SEVIS.
- 3) An official letter of acceptance will be mailed to the student and will include the I-20 and all pertinent information necessary for appointment with a consulate at the US Embassy.
- 4) Upon receiving the packet, the student will make appointment at US Embassy to request admission to the US under an F-1 Visa.
 - **Please note: Students will be required to complete an I-901 form and pay a \$200 SEVIS processing fee prior to appointment date.** The SEVIS fee may be processed electronically by visiting the immigration website at: <https://www.fmjfee.com/i901fee/>. (Be sure to print and retain a copy of receipt.)
- 5) Students who receive F-1 approval may arrive in the United States no sooner than 30 days before the program start date as listed on the I-20.

UPON ARRIVAL IN THE US

- 1) Please contact the DSO upon arrival to schedule initial advisement/testing. It is recommended that contact is made at least two weeks prior to the start of the semester.
- 2) Schedule and complete the College Basic Skills Test for placement in proper courses; Toefl is not required.
- 3) Attend New Student Orientation and register for classes. Appropriate guidance will be provided by DSO.

STUDENT REGISTRATION/FEEES

Registration

- F-1 students are required be enrolled as full time students: **no less than twelve (12)** in the fall and spring semesters of each academic year. **Students must satisfy attendance requirements of each course and make reasonable academic progress toward a degree.** Failure to do so, for any reason, may affect their student status.
- It is a student's responsibility to monitor and maintain registration.

Tuition Charges 2011-12

International students are charged the out-of-state rate as listed below.

CREDIT HOURS	OUT-OF-STATE TUITION	COMP. FEES	TECH. FEES	TOTAL COSTS (tuition & fees only) *
	(\$420 per credit)	(\$19 per credit)	(\$10 per credit)	
12	\$5,040	\$228	\$120	\$5,388 *

*Please note that this does not include books (est. \$700) or other fees which may be applicable.

Eligibility for Reduced Tuition

After the completion of two full-time semesters, international students may be eligible to receive a reduced tuition rate. The reduced tuition rate is granted at the discretion of the DSO and is determined by academic progress.

Criteria for eligibility to receive reduced tuition rate

- Successful completion of two full-time semesters (24 credits)
- Student must maintain satisfactory academic progress and must earn a 2.0 GPA or above.
- Student must have fulfilled all obligations to the Bursar's office in a timely manner.

Students who are eligible to receive the reduced tuition rate after the completion of two full-time semesters (completion of 24 credits) will be charged as follows:

CREDIT HOURS	OUT-OF-COUNTY TUITION	COMP. FEES	TECH. FEES	TOTAL COSTS (tuition & fees only) *
	(\$185 per credit)	(\$19 per credit)	(\$10 per credit)	
12	\$2,220	\$228	\$120	\$ 2,568 *

*Please note that this does not include books (est. \$700) or other fees which may be applicable.