

# ALLIED HEALTH ACTIVATION

Registered Nurse (RN) and Practical Nurse (PN)

Admissions Procedures and Information

For programs beginning Fall 2019



**2018 - 2019**

# **Nursing**

Registered Nurse (RN) and Practical Nurse (PN) programs

2018-2019

This packet is exclusive for applicants seeking admission into the Fall 2019  
RN or PN program

- Application deadlines: April 1, 2019
- Must be at college level Reading, English and Math and have pre-req for A&P I completed by end of Spring 2019 Semester. Which is: Gen. Biology I or Gen. Biology II or Gen. Chemistry, with a “C” or better
- Minimum cumulative GPA of 2.5 at the time of applying
- A&P I&II must have been taken within 10 years—a student whose A&Ps are older than 10 years must take BI 210 Pathology. If BI 210 is not offered, A&P II can be substituted.
- ATI Teas Exam. Must have been taken on or after Oct 1, 2016. Test dates can be found at <http://www.cccnj.edu/admissions/placement-tests>.

For RN - Minimum Adjusted Indiv. Total Score of 60% accepted for consideration

For PN - Minimum Adjusted Indiv. Total Score of 50% accepted for consideration

The ATI exam can be taken only once within a 90 day time period. The highest score will be considered.

- Accepted students **MUST** attend the Mandatory Nursing Freshman orientation to maintain their seat in the program.

**Information presented in this packet supersedes ALL other information obtained by the applicant.**

## Nursing Program's overview

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The Nursing Program at Cumberland County College has a long standing valued reputation of preparing graduates to be caring, competent and safe beginning practitioners for the health care community. We graduate students who are self directed learners who employ critical thinking skills to provide evidenced based care.



The Associate Degree Nursing curriculum provides knowledge, skills, and attitudes to develop strategies to integrate safety and quality into nursing care, to practice in a dynamic environment, and to meet individual needs which impact health.

Course work includes and builds upon the domains of health, nursing, and humans. Clinical content emphasizes the nurse as a member of the interdisciplinary team providing safe, individualized care while employing evidence-based practice, quality improvement, and informatics. The clinical component provides the opportunity to practice giving direct nursing care to clients in acute, long-term and community health care settings under the guidance of qualified nursing faculty.



A Licensed Practical Nurse (LPN) in New Jersey works closely with Registered Nurses and other health care providers to care for patients, help patient rehabilitate after an illness or injury and to prevent patient illness. The LPN scope of practice in New Jersey is in development and in most cases follows the nurse scope of practice act in New Jersey. LPNs most often work under the supervision of a registered nurse where the registered nurse follows the New Jersey Board of Nursing's Algorithm for Determining Scope of Practice and for Making Delegation Decisions when delegating duties to the LPN. LPNs are not permitted to delegate duties or responsibilities in the health care setting.

### CONTACT INFORMATION

Deirdre Conroy, Dean of Nursing, Health Sciences and Allied Health, [dconroy2@cccnj.edu](mailto:dconroy2@cccnj.edu), 856-691-8600 ext 1306

Danielle Nicastro, Assistant Director of Practical Nursing Program, [dnicastro@cccnj.edu](mailto:dnicastro@cccnj.edu), 856-691-8600 ext 2378

Joyce Webster, Administrative Assistant, [jwebster2@cccnj.edu](mailto:jwebster2@cccnj.edu), 856-691-8600 ext 1304

**Review the following information CAREFULLY**

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The information in this packet is effective for applicants seeking admission into the:

Generic Nursing Program in September 2019

or

Practical Nursing Program in September 2019

**Deadline:** April 1, 2019 Notifications emailed end of May\*

**\*IMPORTANT\***

The College is not responsible for any applicant who does not follow the instructions printed in this packet.

**Responsibility for correctly completing the Nursing application process lies with the applicant.**

**Failure to do so will result in an incomplete activation packet. Incomplete packets will not be accepted for admissions.**

Applicants to the program must fulfill all listed admission criteria. While admission is competitive, acceptance depends on the size and qualifications of the applicant pool. Please note that meeting all admission criteria does not guarantee acceptance to the program.

Admission requirements for the program are subject to change each year. All applicants to the program are required to meet the requirements of the year in which they make application, including those who have previously applied to or who are currently enrolled at Cumberland County College.

Applicants may contact CCC at 856-691-8600 x1304 for answers to general questions about the process described in this packet. Information in this packet reflects policies and procedures which must be followed to be considered for admission into the 2019 nursing program.

**The information presented here supersedes all other information obtained by the applicant.**

\*If selected, to confirm your acceptance, a \$100 non-refundable tuition deposit will be due within two weeks of notification. All notifications are communicated thru CCC student email.

## State Board of Nursing Requirements for Licensure

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Applicants to the nursing program are advised that State Boards of Nursing regulate licensure for Registered Nurses and Practical Nurses. Requirements established by the Board of Nursing in the state where the person is seeking licensure must be met before the state will issue a license to practice. To be considered for licensure, all applicants must pass NCLEX-RN (for RN), NCLEX-PN (for PN)

The New Jersey Board of Nursing Statute N.J.S.A 45:11-26 states, “An applicant for license to practice **professional nursing** shall submit to the board evidence in such form as the board may prescribe that said applicant: (1) has attained his or her eighteenth birthday; (2) is of good moral character, is not a habitual user of drugs and has never been convicted or has not pleaded nolo contendere, non vult contendere or non vult to an indictment, information or complaint alleging a violation of any Federal or State law relating to narcotic drugs; (3) holds a diploma from an accredited 4-year high school or the equivalent thereof as determined by the New Jersey State Department of Education; (4) has completed a course of professional nursing study in an accredited school of professional nursing as defined by the board and holds a diploma therefrom.”

The New Jersey Board of Nursing Statute N.J.S.A 45:11-27 states, “An applicant for a license to practice **practical nursing** shall submit to the board evidence in such form as the board may prescribe that the applicant (1) has attained his or her eighteenth birthday; (2) is of good moral character, is not an habitual user of drugs and has never been convicted or has not pleaded nolo contendere, non vult contendere or non vult to an indictment, information or complaint alleging a violation of any Federal or State law relating to narcotic drugs; (3) has completed 2 years of high school or the equivalent thereof, as determined by the New Jersey State Department of Education; (4) has completed a course of study in a school of practical nursing approved by the board and holds a diploma therefrom, or holds a diploma from a school of practical nursing operated by a board of education in this State and is certified by the Department of Education as having completed the number of hours of instruction in the subjects in the curriculum prescribed by the board and an approved course of affiliation or has equivalent qualifications as determined by the board.

*(Source: Laws and Regulations, New Jersey Board of Nursing, Division of Consumer Affairs, N.J. Department of Law & Public Safety, posted online 2011 current as of 5/2015)*

The New Jersey Board of Nursing requires information for licensure as a Registered Nurse or Practical Nurse in New Jersey:

1. Graduation from an approved school of professional nursing
2. Criminal History Background Check clearance (N.J.S.A. 45:1-30 et seq)
3. Status of child support
4. Status of student loans
5. Citizenship/Immigration status
6. Status of all professional licensures or certifications in any state or jurisdiction
7. Passing the NCLEX-RN or PN Exam
8. Completed questionnaire on medical conditions, including the use of controlled substances within two years prior to applying for licensure

*(Source: Information for Professional Nurse Licensure by Examination Application Process, May 2015)*

The New Jersey Board of Nursing is located at 124 Halsey Street, 6th Floor, Newark, NJ. The mailing address is P.O. Box 45010, Newark, NJ 07101. For complete information, contact:

NJ Board of Nursing: [www.njconsumeraffairs.gov/nur](http://www.njconsumeraffairs.gov/nur)

NJ Application for Licensure: [www.njconsumeraffairs.gov/nur/Pages/applications.aspx](http://www.njconsumeraffairs.gov/nur/Pages/applications.aspx)

Additional information on all State Boards of Nursing is available through the National Council of State Boards of Nursing website: [ncsbn.org](http://ncsbn.org) on the Nursing Registration link.

**Each state Board of Nursing has the right to deny or defer licensure if the applicant does not fulfill all requirements for licensure.**

## **Nursing Program Standards and Health Requirements**

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All Nursing students must receive a grade of “C” or above in all nursing program courses before progression to the next course. This requires a minimum of 78% achievement in each nursing course. A grade of “95” must be received on the medical-dosage calculation examinations. This exam is given in every semester and must be passed for progression in the program.

A G.P.A. of 2.0 must be maintained in order to progress from one semester to the next in the Nursing Program. All Nursing students must receive a grade of “C” or above in all nursing and science course before progression to the next course. For all nursing courses, a 78% is the minimum grade for a “C”.

The nursing faculty has the prerogative to change the Nursing curriculum under established college policies and with the approval of the New Jersey Board of Nursing.

It is strictly forbidden to be under the influence of alcohol, illegal narcotics, chemicals, psychedelic drugs, other controlled substances by an individual engaged in college related activities. Attending class or clinical under the influence of illegal drugs and/or alcohol is against the student code of conduct and may result in dismissal from the nursing program. All students are required to have a negative drug screen prior to their admission to the nursing program. A positive or dilute positive drug screen is an automatic dismissal from the program.

Admitted Nursing students are required to meet specific health standards. Upon acceptance students will complete required program paperwork by given due date. Health requirements must be completed prior to starting the program. Students are required to submit:

- A yearly physical examination and PPD
- Immunization records
- Current CPR certification through the American Heart Association . The level of CPR is Basic Life Support (BLS) for the health care provider.
- A yearly negative drug screen and negative criminal background check.
- Certificate of Professional Liability Insurance
- Health Insurance

Further information and proper forms will be provided by the Nursing department upon acceptance. **POSITIVE DRUG SCREEN** or **POSITIVE CRIMINAL BACKGROUND** is an automatic denial of admission. Students are responsible for all costs.

### **Students will be assigned clinical day/facility by the Director of Nursing.**

After review of the student’s related medical information, the Director of the Nursing Program reserves the right to request that an individual defer enrollment in the clinical nursing courses if the student demonstrates evidence of factors which may impede their ability to safely function in the clinical setting. These factors include but are not limited to: alcohol or drug abuse, current treatment for a chronic pre-existing condition, or any physical or emotional illness identified by their physician which would affect the student’s ability to provide safe, quality nursing care.

## Curriculum

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<b>RN program sequence of courses</b>	
<b>First Semester (Fall)</b>	<b>Credits</b>
English Composition (EN101) *	3
General Psychology (PY 101) *	3
Anatomy & Physiology (BI 106) *	4
Introduction to Nursing Success (NU 112)	1
Concepts in Nursing Practice I (NU113)	7
<b>Second Semester (Spring)</b>	
English Composition (EN102) * or Technical Writing (EN 103)	3
Anatomy & Physiology (Biology 107) *	4
Concepts in Nursing Practice II (NU 114)	7
Human Growth & Development (PY 207)*	3
<b>Third Semester (Fall)</b>	
Introductory Sociology (SO 201) *	3
Microbiology (BI 203) *	4
Nursing Concepts in Global Health and Diversity (NU 209)	1
Concepts in Nursing Practice III (NU 210)	10
<b>Fourth Semester (Spring)</b>	
Humanities Elective (_____)*	3
Concepts in Nursing Practice IV (NU 211)	10
Concepts of Leadership in Health Care Systems (NU 212)	2

<b>PN program sequence of courses</b>	
<b>First Semester (Fall)</b>	<b>Credits</b>
PN 101-Foundations of Practical Nursing	7
EN 101-Basic Composition *	3
BI 106-Anatomy & Physiology *	4
<b>Second Semester (Spring)</b>	
PN 102- Medical Surgical Practical Nursing	7
PY 101-General Psychology	3
HS 115-Basic Nutrition *	3
<b>Third Semester (Summer 1)</b>	
PN 103-Advanced Concepts in Practical Nursing	2
<b>Fourth Semester (Summer 3)</b>	
PN 104-Family Centered Practical Nursing	5



*\* These courses may be taken prior to admission into the Nursing Program.*

*All Nursing students must receive a grade of “C” or above in all nursing and science course before progression to the next course. For all nursing courses, a 78% is the minimum grade for a “C”.*

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## Application Process

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All selective admission programs at Cumberland County College have a unique, two-step application process that is necessary due to the College's open general admission policy. In order to be considered for admission to the nursing program, applicants must complete the first step for general admission to CCC. Once this is complete, the applicant may then proceed to the second step for selective admission to the nursing program. Be certain to distinguish between general admission and selective admission.

**Both application processes must be completed correctly in order for your nursing application to be considered for acceptance. Failure to do so will result in an incomplete activation packet. Incomplete packets will not be considered for admission.**

### STEP 1

#### General Admission

General Admission is the first step of application to the nursing program. This process will provide you with acceptance to the College, but not to the nursing program. If you are unsure of your application status or need an application, contact the Admissions Office at 856-691-8600 x1457.

1. Complete and submit a general admission application to the Admissions Office.
2. Submit an official copy of your high school transcript documenting high school graduation (or earned GED) to the Admissions Office.
3. If applicable, submit official transcripts from other colleges attended to the Admissions Office.
4. Complete Accuplacer testing (or provide SAT scores). Complete all required remediation.

### STEP 2

#### Selective Admission

Once you have completed the general admission process, you are ready to begin the second step in the application process: submission of your nursing activation packet. Each nursing applicant is required to gather all documentation listed on the checklist and present it to the Nursing Department as a completed packet.

#### The packets consists of:

1. Activation packet checklist (pg. 19)
2. Nursing Activation form (pg. 20)
3. ATI TEAS Scores (results valid for 2 years)
4. Information Session Attendance Slip (Obtained at MANDATORY Information Session)
5. Official transcript from high school (If applicable) (MUST be in sealed envelope) (see pg. 14)
6. Official transcripts from ALL colleges attended other than CCC (MUST be in sealed envelope) (see pg. 14)

Completion of an Activation packet **October 1 – April 1**. The Activation packet is also available on our website at [www.ccnj.edu/admissions/allied-health-activation](http://www.ccnj.edu/admissions/allied-health-activation) No late submissions will be accepted.



## Selective Admissions Requirements

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Students will be accepted based on a scoring criterion. All program minimum requirements must be met in order to be considered for admission as specified on page 1 and threw out this packet.

Applicants must meet the prerequisites or eligibility to register for Anatomy & Physiology (A&P)

-The prerequisite requirements for Anatomy & Physiology I (BI 106) are as follows:

\* Completion of one of the following college-level courses: BI 101, BI 102 or CH 101. CH 101 is preferred.

\* Successful completion of Biology or Chemistry in high school at the College-Prep, Honors or Advanced Placement level with a grade of C or better, given that Anatomy and Physiology I is taken within three years of graduation from high school. High school students must still meet the Accuplacer requirements to take Anatomy and Physiology, which is to score at college level in every subject.

-In high school, you must have completed Biology or Chemistry (with a grade of a C or better) and graduated within the past three years, in order to be exempt from the BI 106 perquisites. High School Anatomy and Physiology will NOT be accepted as a prerequisite for college Anatomy and Physiology.

-If you have not completed high school Biology or Chemistry (with a grade of C or better) and graduated high school within the past three years, you must take the college prerequisite: General Biology I (BI 101), General Biology II (BI 102) or Chemistry I (CH 101) before taking Anatomy and Physiology I (BI 106).

- Completion of all basic skills courses as required by Accuplacer test results
- Students who have a Health Science Academic Certificate (pg55 in college catalog) completed will received **one** additional point towards activation.

### RN ATI Scoring Criteria

ATI TEAS V	maximum of 4 points
90 or above overall score	= 4 points
89-80 overall score	= 3 points
79-70 overall score	= 2 points
68-69 overall score	= 1 point

- ATI TEAS Adjusted Indiv. Total Score of 60% accepted for consideration

Minimum score of 4 is needed for program admission. First choice goes to those students who earn the highest scores. Maximum of 7 points may be earned.

### PN ATI Scoring Criteria

ATI TEAS V	maximum of 3 points
86 or above	= 3 points
71-85 overall score	= 2 points
58-70 overall score	= 1 point

- ATI TEAS Adjusted Indiv. Minimal total score of 50% acceptable for consideration.

Minimum score of 4 preferred, 3 minimum, is needed for program admission. First choice goes to those students who earn the highest scores. Maximum of 6 points may be earned.

### Science Requirement

Completion of Bio 101/102 or Chem 101, If A&P 1 complete, that grade will be used. Please see pg. 2 if A&P's are greater than 10yrs old.	maximum of 3 points
GPA 3.5 and above	= 3 points
GPA 3.4-3.0	= 2 points
GPA 2.5-2.9	= 1 point

## Nursing Information Sessions

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Information Sessions are designed to explain in detail the application process and give applicants an opportunity to ask questions. Topics covered:

- How to apply to our selective programs
- How to improve your chances of entry into our selective programs.
- Making maximum use of your pre-requisite courses if you decide to change majors: a look at our other healthcare programs
- How to determine which healthcare career is the right fit for you

**Attendance is mandatory for all applicants applying to the nursing program before submitting their activation packets.** Students are required to stay the entire length of the Information Session. Attendance slips will only be given to those who remain to the end of the Information Session. If you leave early, you will NOT receive an attendance slip and will be required to attend a future Information Session. Please plan accordingly. Information attendance slips will be distributed at the conclusion of the session and must be included as part of the activation packet.

The Student Development Advisor from the STEM/Healthcare Division will explain the application process, required pre-requisites, and nursing program requirements. A representative from the Nursing Department will be available to answer questions specific to the activation packet/process.

Since new material is covered every year, it is necessary to attend an information session held for the year you are applying. Please allow approx. 1 hour to attend the session of your choice; reservations are NOT required.

Please refer to the Nursing department page at [www.ccnj.edu/academics/nursing](http://www.ccnj.edu/academics/nursing) for the dates, times and location of the information sessions.

**IMPORTANT NOTE:** Failure to attend a MANDATORY information session will result in an incomplete activation packet and will not be considered for acceptance. Doors will be closed five minutes after the start of each session and late arrivals will not be admitted and will not receive an attendance slip.

## ATI TEAS® Testing

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### What is the TEAS® test?

Test of Essential Academic Skills. It is a requirement for all Cumberland County College Nursing Program applicants. It is used to measure academic readiness. The TEAS is a multiple-choice assessment of basic academic knowledge in reading, mathematics, science and English and language usage. The objectives assessed on the TEAS exam are those which nurse educators deemed most appropriate and relevant to measure entry level skills and abilities of nursing program applicants.

### What is the format of the TEAS® test?

It is a computerized test that takes a maximum of 209 minutes that includes 150 scored multiple-choice questions divided into:

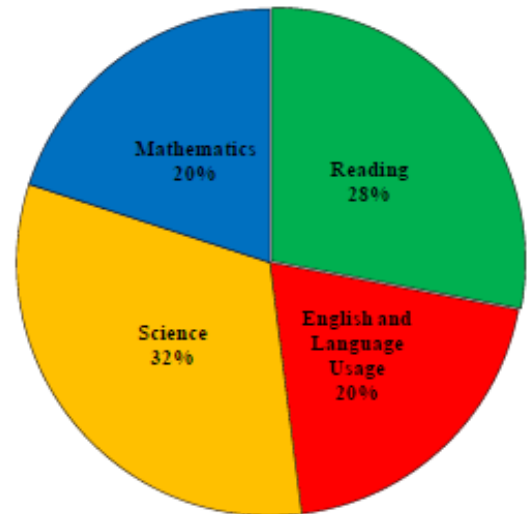
Reading – Paragraph and Passage Comprehension, and Informational Source Comprehension (42 items, 58 minutes)

Math – Numbers and Operations, Algebraic Applications, Data Interpretation, and Measurement (30 items, 51 minutes)

Science – Human Body Science, Life Science, Earth and Physical Science, Scientific Reasoning (48 items, 66 minutes)

English and Language Usage – Grammar and Word Meanings in Context, Spelling and Punctuation, Structure (30 items, 34 minutes)

\*There are an additional 20 unscored pretest items.



### What version of the TEAS® test are acceptable?

We will accept ATI TEAS® V.

### Where do I register for the TEAS® test?

You will need to register for the test on the ATI website ([www.atitesting.com](http://www.atitesting.com))

### What is the cost to take the TEAS® test?

The cost to take the TEAS® is \$86.00. Payments are made directly to ATI via their website when you register for the test. Debit and credit cards are the only form of payment accepted.

### When can I take the TEAS® test?

Please check the ATI website for availability. It will say SOLD OUT if it is full. You must register for this test at least 2 days (48 hours) prior to the test date. You can take the TEAS test anywhere it is offered as long as it is version V and you submit your results with your activation form.

**What is considered passing?**

A total score of 60% or higher will be accepted for consideration but a 70% or higher is preferred for the Nursing program. A total score of 50% or higher will be accepted for consideration but a 58% or higher is preferred for the Practical Nurse program. Students can retest every 90 days and test scores are valid for two years.

**Is there a way to study for the TEAS® test?**

Study guides and practice test can be purchased on the ATI website. TEAS V products were designed to work together. It is recommended that you take an online practice test when you are just starting to prepare for the TEAS V test. After taking the practice test, you will be provided with a score report that will highlight a list of topics to review based upon your performance on the practice test. These topics will be linked to information sources within the TEAS V Study Manual. Then after reviewing those topics, you should take the second version of the TEAS V practice test to check for improvement. There are two different versions of the online practice assessments available for purchase. Each on-line assessment has 150 questions, patterned after the original TEAS V exam and is designed to give a sense of what to expect in both content and format.

## Transcripts

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### **OFFICIAL TRANSCRIPTS FROM ALL COLLEGES YOU ATTENDED MUST BE SUBMITTED IN YOUR ACTIVATION PACKET.**

Transcripts previously sent to CCC for your general admission file will not be added to your activation packet; therefore, you must re-submit all official transcripts with your activation packet.

All transcripts, high school, college and/or vocational school, submitted in your activation packet must be official and sealed in an envelope. Transcripts not sealed in an envelope from the issuing institution or in an opened envelope are not considered official and will not be accepted. Please allow the issuing institution a minimum of four weeks for processing to ensure placement in packet.

Failure to include official transcripts from ALL colleges attended will result in an INCOMPLETE portfolio and it will not be considered for acceptance. If the issuing institution will not issue an official transcript directly to you, please have it mailed to CCC, Attention: Nursing department. Include the proof of request with packet.

### **CCC Students**

All current and previous CCC students must submit a CCC transcript with the activation packet. CCC transcript may be unofficial.

### **Transfer Students**

Previous course work must be evaluated for transfer credit prior to submitting your packet. You must submit official transcripts from each college to the Admissions Office for a Transfer of Credit Evaluation. For more information, please contact the Admissions Office at 856-691-8600 x1457. Responsibility for submitting transcripts for timely transfer credit evaluation lies within the applicant.

### **High School Transcripts**

For general admission to CCC, submission of an official copy of your high school transcript documenting high school graduation (or earned GED) is MANDATORY for all applicants. International high school transcripts MUST be evaluated and submitted to the Admissions Office. You may contact the CCC Admissions Office at 856-691-8600 X1457 with questions regarding your admission status.

For selective admission to the nursing program, you need to include your high school transcript in your packet **if** you are submitting a high-school level lab biology and/or lab chemistry to satisfy the science course requirement. *Successful completion of Biology or Chemistry in high school at the College-Prep, Honors or Advanced Placement level with a grade of C or better within the past three years, in order to be exempt from the BI 106 prerequisites.*

### **International Transcripts**

Considering the cost associated with translation of foreign transcripts into English, we will accept a copy of the official evaluated transcripts that were submitted to the Admissions office. The Nursing department will request such copy from the Admissions office once a complete packet has been submitted.

## Projected Nursing Program Cost

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### *Tuition:*

Tuition and fees are established by the Cumberland County College Board of Trustees, which reserves the right to change any and all fees and tuition without notice if circumstances make this necessary. Please refer to the College Catalog for current information on tuition and fees.

### *Liability Insurance:*

Students are required to carry malpractice insurance. The annual premium for student nurse insurance is approximately \$35.00.

### *Background Check /Drug Screen:*

Clinical affiliates require criminal background information on students. New Jersey criminal background check + drug screen is approximately \$65.00. The cost is dependent on the number of states in which the student has resided. Further information is provided by the Nursing department.

### *Physical Examination:*

Students are required to maintain health and immunization requirements of the program (cost will vary).

### *Books and Supplies:*

RN students purchase a book bundle during the first semester and it is used for the remainder of the program. The cost is approx. \$900. For the PN program it is approximately \$2,000/year. Lab bags purchased from the bookstore are required for lab skills portion of the curriculum. RN student lab bags are approximately \$100 and PN student lab bags are approximately \$130. It is highly recommended that the student have a computer with internet access. E Books and software programs such as Adobe Reader, MS Word, Flash Player and QuickTime are used throughout the curriculum.

### *Uniforms:*

Women	Men
1 set tunic and pants	1 set shirt and pants
Bandage scissors	Bandage scissors
Name badge	Name badge
College emblem	College emblem
Penlight	Penlight
Watch	Watch
Stethoscope	Stethoscope

Total: \$200.00 (approximately)

### *Travel Expenses:*

Students must be able to provide independent transportation to the clinical facilities. When possible, carpool arrangements should be made. Clinical sites are rotated to provide optimum clinical exposure, thus enhancing the student nurse's educational experience.

### *Graduation Expenses*

- Cumberland County College Nursing Pin – \$35.00- \$200.00
- State of New Jersey Licensure Application - \$250.00
- NCLEX-RN or NCLEX-PN Test Fee - \$250.00
- RN or LPN License - \$125.00

**\*ALL AMOUNTS ARE APPROXIMATE AND SUBJECT TO CHANGE.**

## How to submit your COMPLETE activation packet

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Submit your complete activation packet in a large manila envelope; do not staple or use paper clips. “Complete” means that your nursing packet contains all required documents listed on the checklist and all general and selective admission requirements have been satisfied. If these conditions are not fulfilled, your file will be incomplete and not considered for acceptance.

### Write on the front of the envelope:

- Your full Name
- Your CCC Student ID Number
- The program to which you are applying

### If mailing packet use the address below:

Cumberland County College  
Attn: Nursing Department/Selective Admissions  
PO Box. 1500  
Vineland, NJ 08360

Complete activation packets submitted in person or by mail must be received in the Nursing Department by dates specified on page 1.

Complete activation packets may be submitted between **Oct. 1<sup>st</sup> – April 1<sup>st</sup>**

Once submitted, new documentation may NOT be added to your packet. Remember to allocate sufficient time to gather your documentation.

COMPLETE activation packet **MUST** include **ALL** of the following:

1. Activation packet checklist (pg. 19)
2. Nursing Activation form (pg. 20)
3. ATI TEAS Scores (results valid for 2 years)
4. Information Session Attendance Slip (Obtained at MANDATORY Information Session)
5. Official transcript from high school  
(If applicable) (MUST be in sealed envelope) (see pg. 14)
6. Official transcripts from ALL colleges attended other than CCC (MUST be in sealed envelope) (see pg. 14)

## Nursing Program Activation Checklist

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Last Name \_\_\_\_\_ First Name \_\_\_\_\_ ID# \_\_\_\_\_

Please check ( ✓ ) each box as you complete the corresponding requirement. All documents must be enclosed in your packet and submitted to the CCC Nursing Department Office by: **April 1, 2018 for admissions decision**

**Nursing Activation Form**

**ATI TEAS Score test results**

NOTE: If ATI TEAS V scores are BELOW minimum, you may not submit an activation packet for admission consideration until requirement is met. Exam may be repeated once every 90 days. Results valid for 2 years.

For RN - Minimum Adjusted Individ. Total Score of 60% accepted for consideration; total score of 70% and above preferred

For PN - Minimum Adjusted Individ. Total Score of 50% accepted for consideration; total score of 58% and above preferred

Date of ATI TEAS V \_\_\_\_\_ Adjusted Individual Total Score \_\_\_\_\_

**Nursing Information Session Attendance Slip (original)** Date of attendance \_\_\_\_\_

**High School Transcript** Include official high school transcript *if applicable* (see page 14)

**College Transcripts** List ALL colleges attended and include official transcript for each

(1) \_\_\_\_\_ (4) \_\_\_\_\_

(2) \_\_\_\_\_ (5) \_\_\_\_\_

(3) \_\_\_\_\_ (6) \_\_\_\_\_

Write name of last school attended \_\_\_\_\_ GPA \_\_\_\_\_



Please check off which program(s) you're applying for:

RN

PN

You may apply for more than one

## 2018-19 RN & PN Activation

This application is submitted only after you have completed the general admissions process as described in this packet. Include this application as part of your completed portfolio.

**Please Type or print clearly.**

ID # \_\_\_\_\_

Last Name \_\_\_\_\_ Maiden Name (if applicable) \_\_\_\_\_

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ County \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Last 4 digits of Social Security #xxx-xx-\_\_\_\_\_

CCC Student Email Address \_\_\_\_\_

Note: Communication regarding your activation status will be communicated ONLY through your CCC student Gmail account.

Are you currently a student at Cumberland County College?  No  Yes

If no, have you ever attended Cumberland County College?  No  Yes, dates attended \_\_\_\_\_

I understand that I am solely responsible for the contents of this portfolio. I also certify that I have read, understand and meet the admission requirements and that this portfolio is complete. I further understand that once I submit this activation packet to the CCC Nursing Department Office, I will not be permitted to submit additional documentation.

I certify that all documents and information provided by me are true, accurate and complete. Any misleading or false information may result in actions including, but not limited to, discipline, dismissal or denial of applying to all selective admission programs. In addition, I realize my acceptance may be revoked if I engage in behavior that brings into question my honesty, integrity, maturity or ethical character.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date