

CUMBERLAND COUNTY COLLEGE

Course: **BT 101 State and Federal Alcohol Compliance/ Safe Alcohol Handling**

Credits: 3

Prerequisites: None

Description:

An introduction to alcohol industry regulatory compliance including permitting, recordkeeping and reporting requirements for New Jersey Alcoholic Beverage Control and U.S. TTB. Topics include COLAs label regulations, inventory recording and reporting requirements, outlet-specific regulations, Social Affairs and Festival permitting. Safe serving requirements and techniques will also be covered and students will be prepared to sit for The TIPS certification. Course materials fee applies.

Learning Outcomes

At the completion of this course, students should be able to:

- Serve Alcohol beverages in compliance with relevant State and Federal regulations in tasting rooms and remote settings
- Distinguish between when to serve a patron or to withhold service
- Implement the decision to withhold service in a courteous and effective manner

Text: No textbook will be required for this course, however online resources will be used extensively. Students will frequently reference the following websites in and out of class:

New Jersey Division of Alcohol Beverage Control (ABC) website

<http://www.nj.gov/lps/abc/index.html>

U.S. Treasury Department's Alcohol and Tobacco Tax and Trade Bureau website

<https://www.ttb.gov/index.shtml>

All materials for TIPS training, as specified in class, will be required.

Student Assessment: Assessment may be accomplished through projects, portfolios, exams, presentations and/or papers.

Academic Integrity: Plagiarism is cheating. Plagiarism is presenting in written work, in public speaking, and in oral reports the ideas or exact words of someone else without proper documentation. Whether the act of plagiarism is deliberate or accidental [ignorance of the proper rules for handling material is no excuse], plagiarism is, indeed, a "criminal" offense. As such, a plagiarized paper or report automatically receives a grade

of **ZERO** and the student may receive a grade of **F** for the semester at the discretion of the instructor.

Note: If you are having difficulty with work in this class tutoring is available through the Center for Academic & Student Success. If you think that you might have a learning disability, contact Project Assist at 856.691.8600 x 1282 for information on assistance that can be provided to eligible students.

Before Withdrawing From This Course

If a student experiences adverse circumstances while enrolled in this course and considers withdrawing, s/he should see an advisor (division or advisement center) **BEFORE** withdrawing from the class. A withdrawal may cause harmful repercussions to completion rate standards and overall GPA which can limit or eliminate future financial aid in addition to causing academic suspension.