

CUMBERLAND COUNTY COLLEGE

Course: PA 101: Public Administration

Credits: 3

Prerequisites: RD 100, EN 060

Description:

An examination of the relationships between government and business, and contemporary theories of leadership practices and principles.

Learning Outcomes:

At the completion of this course, students should be able to:

- Define the relative theories for public administration practice with emphasis on individual motivation and group cohesion
- Explain the organizational structures of public administration
- Describe different types of leadership characteristics that are pertinent to public administration practices
- Analyze and outline the different types of budget processes associated with public administration.

Topical Outline:

- Defining Public Administration
- Political and Cultural Environment of public Policy and it's Administration
- The Continuous Reinventing of Government
- Intergovernmental relations
- Honor, Ethics, and Accountability
- The Evolution of Management and Organization Theory
- Organizational Behavior
- Managerialism and Informational Technology
- Strategic Management in the Public Sector
- Leadership
- Social Equality
- Personnel Management and Labor Relations
- Public Financial Management
- Program Audit and Evaluation

Text: Shafritz, J. Russell, E. & Borick, C. (2013). *Introducing Public Administration* (8th ed.). Pearson

Student Assessment: Strength, Weaknesses, Opportunities and Threats Analysis required. Additional assessment may be accomplished through projects, portfolios, exams, presentations and/or papers.

Academic Integrity: Plagiarism is cheating. Plagiarism is presenting in written work, in public speaking, and in oral reports the ideas or exact words of someone else without proper documentation. Whether the act of plagiarism is deliberate or accidental [ignorance of the proper rules for handling material is no excuse], plagiarism is, indeed, a “criminal” offense. As such, a plagiarized paper or report automatically receives a grade of **ZERO** and the student may receive a grade of **F** for the semester at the discretion of the instructor.

Note: If you are having difficulty with work in this class tutoring is available through the Center for Academic & Student Success. If you think that you might have a learning disability, contact Project Assist at 856.691.8600 x 1282 for information on assistance that can be provided to eligible students.

Before Withdrawing From This Course

If a student experiences adverse circumstances while enrolled in this course and considers withdrawing, s/he should see an advisor (division or advisement center) **BEFORE** withdrawing from the class. A withdrawal may cause harmful repercussions to completion rate standards and overall GPA which can limit or eliminate future financial aid in addition to causing academic suspension.