

CUMBERLAND COUNTY COLLEGE

Course: PL 105: Civil Litigation

Credits: 3

Prerequisites: PL 101: Introduction to the Legal System
PL 104: Introduction to Legal Research & Writing

Description:

This course provided specialized training for the paralegal who will assist an attorney with matters involved in civil litigation. The student will learn interview, investigation, and discover techniques as well as the drafting of pleadings, document requests, motions, and orders.

Learning Outcomes:

At the completion of this course, students will be able to:

- Recognize the structure and organization of the rules relevant to civil practice in New Jersey and the Federal Courts
- Locate and apply rules relevant to resolving an issue
- Identify the elements of a pleading
- Draft basic pleading and other documents filed during the course of litigation
- Conduct and interview and a fact investigation
- Explain the benefits and restrictions of alternative forms of dispute resolution

Topical Outline:

- Introduction to Litigation
- Informal Fact Gathering and Investigation
- Case Evaluation and Strategy
- Parties and Jurisdiction
- Pleading
- Law and Motions
- Provisional Remedies
- Evidence
- Discovery
- Settlements
- Trial Preparation, Trial, and Appeal
- Enforcement of Judgments
- Alternative Dispute Resolution

Text: Maerowitz, Marlene; Mauet, Thomas (2009). *Fundamentals of Litigation for Paralegals* (8th ed.). Wolters Kluwer Law & Business, Aspen Publishers.

Student Assessment: Assessment may be accomplished through projects, portfolios, exams, presentations and/or papers.

Academic Integrity: Plagiarism is cheating. Plagiarism is presenting in written work, in public speaking, and in oral reports the ideas or exact words of someone else without proper documentation. Whether the act of plagiarism is deliberate or accidental [ignorance of the proper rules for handling material is no excuse], plagiarism is, indeed, a “criminal” offense. As such, a plagiarized paper or report automatically receives a grade of **ZERO** and the student may receive a grade of **F** for the semester at the discretion of the instructor.

Tutoring & Project Assist

If you are having difficulty with work in this class tutoring is available through the Center for Academic & Student Success. If you think that you might have a learning disability, contact Project Assist at 856.691.8600 x 1282 for information on assistance that can be provided to eligible students.

Before Withdrawing From This Course

If a student experiences adverse circumstances while enrolled in this course and considers withdrawing, s/he should see an advisor (division or advisement center) **BEFORE** withdrawing from the class. A withdrawal may cause harmful repercussions to completion rate standards and overall GPA which can limit or eliminate future financial aid in addition to causing academic suspension.