

Computer Operations Guide

1. **Turn on projector** using the **ON** button with the remote provided. The projector takes approx 1 minute to warm up. To determine if the projector is booting up properly check the green status indicator light located underneath the unit. A blinking green or steady light indicates the projector is operating normally. The projector **SOURCE** should be on computer 2.
2. **Check the Power Amp** located in the lower right corner of the lectern. The red glowing toggle switch should indicate that the unit is working properly. If no red light is present, hit the switch to turn on power. **Under no circumstances should the power amp ever be turned off**
3. **Turn on the PC** using the **ON** button located in the center of the tower. While the computer is booting up it's imperative that no media is inserted into the pc (CD, DVD, FLOPPY DISKS, USB THUMB DRIVES) as this will prevent the unit from starting properly.
4. **Log In** at the Novell prompt, **The USER NAME is CMI or Cow** there is **NO PASSWORD**

Trouble Shooting

If there is no video projected on the screen try changing the source using the remote by pressing either the **SOURCE BUTTON** or using the or **Computer 2 button** or **RGB button**. It will take a moment to switch inputs.

If the source of the projector is, correct and no video is being projected check the **Silver Mode Selector** located on the equipment rack. The system should be on **Input 1** mode for computer. There are 4 inputs to choose from.

If there is no audio check volume for inputs 7 and 8 on the power amp.

If the Lectern Unit is not powering up, check to see if its power cord is plugged in to the wall jack behind the unit (large black input).

For additional assistance, remotes, etc. please call Media Services at EXT. 303 or after 4:00 ext. 479 using a telephone located in the hallway.